



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Felmers O. Chaney Correctional Center

Felmers Chaney Correctional Center has developed a plan to transition people from the general public back into the facility. This plan will allow those in our care face to face visitation. During this transitional period, If COVID-19 cases in the community or at this facility begin to rise; or if other unforeseen circumstances arise, face to face visitation may be again, suspended.

To ensure all men in our care have an equal opportunity to visit with family and friends, effective July 6, 2021, all persons in the care of FCCC will be eligible for one (1) 20 minutes video visitation and two (2) 45 minutes in person visitations per week.

Procedure

1. Visitors must have previously completed a Visitor Questionnaire (DOC-21AA) and be on the approved visiting list.
2. Each PIOC will be allowed to have one in person visit on Tuesday or Thursday, and one in person visit on Saturday or Sunday.
3. **Visits must be scheduled at least 48 hours in advance by emailing the address below:**

DOCWCCSFCCCZoomVisits@wisconsin.gov.

4. Please indicate if this is for an in-person visit or a Zoom visit.
5. **No video visits will be scheduled on the same day of an in person visit.**
6. Scheduling will be on a first come first serve basis.
7. FCCC Staff will respond to all request with the specific time or the visit.
8. Once a visiting time is scheduled, that visit will count toward the PIOC's weekly visits.
9. Staff will not re-schedule visiting times.
10. There will be no make-up days or time adjustments.
11. There will be no additional holiday visitation.

The following guidelines have been put in place and will be fully enforced for in person visits.

1. Institutions will develop entrance procedures for visitors which will include COVID-19 screening (temperature and symptoms check). These screenings will be completed by security staff.
 - o Fever/Chills without the use of anti-fever medications
 - o Cough of unknown origin (not usual for person)
 - o Onset of fatigue without alternate cause
 - o Onset of loss of taste or smell
 - o Shortness of breath above baseline for you.
 - o Onset sore throat
 - o Unexplained muscle aches
 - o Onset headache without alternate cause

2. Visitors who show signs or symptoms of illness will be turned away.
3. Each visitor over the age of 2 must wear a mask while inside the facility (Except when eating or drinking).
4. FCCC Staff will not provide masks.
5. All visitors must have proper identification and successfully pass through the metal detectors before being allowed access into the visiting area. Only 3 attempts will be allowed.
6. All visitors must be appropriately dressed.
7. Up to three (3) approved visitors will be allowed. One visitor must be an adult.
8. Visitors will be directed by staff where to sit.
9. Brief hugs are allowed at the beginning and end of visit (There will be a designated area for these interactions to take place.)
10. **Kisses are not allowed.**
11. Hand holding and sitting on laps is not allowed.
12. PIOC's and visitors must keep both hands above the table at all times.
13. All kids are to remain at their designated visiting table.
14. Vending food and/or drink are allowed but cannot be shared amongst visitors and PIOC's.
15. All chairs and tables will be sanitized between visits.
16. The children's area shall not be available as it is difficult to sanitize between usage (This includes games).
17. Outdoor visiting will require the same processes/restrictions.
18. Visitors leaving the visiting areas are not allowed to re-enter the building on that given day.
19. The use of offensive, loud, or vulgar language will result in the termination of your visit.

Visiting Times in Person Visitation

Tuesday and Thursday

6:00 PM to 6:45 PM
 7:00 PM to 7:45 PM
 8:00 PM to 8:45 PM
 9:00 PM to 9:45 PM

Saturday and Sunday

11:00 AM to 11:45 AM
 12:00 PM to 12:45 PM
 1:00 PM to 1:45 PM
 2:00 PM to 2:45 PM
 3:00 PM to 3:45 PM
 4:00 PM to 4:45 PM

The following guidelines have been put in place and will be fully enforced for video visitation.

Prohibited conduct

1. DAI Policy # 309.06.01 – Visiting, is to be adhered to at all times.
2. PIOC are responsible to inform their visitors of all the rules governing their visit. Any violations will result in the termination of the visit and is subject to suspension of visits by the Superintendent.
3. Conversation during visits will be held to a normal tone of voice to not disturb others. Only one warning will be provided in regards to this matter before the visitation is terminated.
4. Visitor attire cannot have any of the following:
 - Exposed undergarments.
 - Clothing with revealing holes, tears, or slits.

- Clothing or accessories with obscene or profane writing, images or pictures.
 - Gang-related clothing, headwear, shoes, logos, or insignias
 - Transparent/translucent (see-through) clothing.
5. Video visiting will be terminated immediately if there are any suspicion of illegal activities, any behavior that would be deemed inappropriate in the visiting room setting, or any inappropriate behavior outlined as unacceptable in accordance to DAI Policy - 309.06.01. This includes but is not limited to the following:
- Sexual acts or nudity
 - Drug and alcohol use during the visit
 - Showing of objects identified as a threat (firearms, weapons, knives, etc.)
 - Inappropriate language
 - Inappropriate location of visitor (bar, night club, etc.)
 - Operating a vehicle during the scheduled visit.

Visiting Times for Zoom Visitation

Tuesday and Thursday

6:00 PM to 6:20 PM
 6:30 PM to 6:50 PM
 7:00 PM to 7:20 PM
 7:30 PM to 7:50 PM
 8:00 PM to 8:20 PM
 8:30 PM to 8:50 PM
 9:00 PM to 9:20 PM
 9:30 PM to 9:50 PM

Saturday and Sunday

11:00 AM to 11:20 AM
 11:30 AM to 11:50 AM
 12:00 PM to 12:20 PM
 12:30 PM to 12:50 PM
 1:00 PM to 1:20 PM
 1:30 PM to 1:50 PM
 2:00 PM to 2:20 PM
 2:30 PM to 2:50 PM
 3:00 PM to 3:20 PM
 3:30 PM to 3:50 PM
 4:00 PM to 4:20 PM
 4:30 PM to 4:50 PM